

## CHCSS00070 Assist clients with Medication Skills Set

Looking for a career as a Personal Care Assistant (PCA). Or want to understand the practices and Duty of Care in the Health and Medication industry? Learn how to confidently provide support to a person or client to self-administer medication with basic information about the human body and to recognise and promote ways to maintain healthy functioning of the body. This unit applies to any worker who needs to use and interpret information that includes references to client anatomy and physiology. We will also introduce you to a newly developed 'Competency Assessment Tool' template for direct use within your organisation or your next employer.

- ✓ Correctly use and interpret health terminology that interrelates information about the human body
- ✓ Recognise and promote ways to support healthy functioning of the human body
- ✓ Establish scope to aid administration of medication according to organisational guidelines and jurisdictional regulatory requirements
- ✓ How to clarify and correctly address the personal needs of each individual client
- ✓ Implement documented procedures for medication not being administered or absorbed
- ✓ How to observe for changes in condition
- ✓ Handle medication contingencies and
- ✓ Complete medication distribution and documentation procedures in compliance.

### Target Group

This skill set is for people working in various care and support roles in the community services or health sector who wish to develop skills in supporting clients to self-administer medication and has been endorsed by industry as suitable for individuals who hold a qualification at Certificate III level or higher or have skills equivalent in an area involving provision of direct client care or support.

### Core units (2)

|           |                                |
|-----------|--------------------------------|
| HLTAAP001 | Recognise healthy body systems |
| HLTHPS006 | Assist clients with medication |

To achieve this course outcome, the candidate must have competently completed both units as per the 'Assessment Requirements' of the units of competency. A Statement of Attainment will be supplied for all units competently completed. These units provide credit towards a range of qualifications in the CHC Community Services Training Package and HLT Health Training Package at Certificate IV and Diploma levels.

**HEAD OFFICE**  
1/72 Carwar Avenue,  
Carss Park NSW 2221  
1300 327 434

**ARNCLIFFE**  
1-2/35 Forest Road,  
Arncliffe NSW 2216

**EARLY YEARS SUPPORT**  
17B Casuarina Road,  
Gymea Bay NSW 2227

**HOME MODIFICATIONS  
AND MAINTENANCE**  
Builders Licence 298633C

**MENAI**  
34-40 Allison Crescent,  
Menai NSW 2234

**OATLEY**  
161 Hurstville Road,  
Oatley NSW 2223

**PENSHURST**  
23 St Georges Road,  
Penshurst NSW 2222

**YOUTHZONE**  
18 Treacy Street,  
Hurstville NSW 2220

**ABN. 96 039 601 269**  
**ACN. 607053 127**  
**RTO. 41056**

**Mode of delivery: Face to face (Every 3 weeks)**

Workshop 1 - Recognise healthy body systems

- Tuesday 1<sup>st</sup> June 2021 9.30 am to 4.30 pm

Workshop 2 - Assist clients with medication

- Tuesday 22<sup>nd</sup> June 2021 9.30 am to 4.30 pm

**Venue:** 23 St Georges Rd Penshurst NSW 2222 (Parking available onsite and on the street)

**Course Structure:**

- A Language, Literacy & Numeracy (LLN) assessment may need to be completed (online)
- A Unique Student Identifier (USI) is required (Can be done upon course registration)
- Online enrolment and LLN to be completed before COB 26<sup>th</sup> May 2021
- Practical 'Performance Tasks' – can be done during workshops as simulated scenario
- Third Party Supervisor sign off – can be signed off by employer if workplace relevant
- Submitted assessment feedback will be available at the next session if not before
- Re-submits may be necessary if 'Not Yet Competent' (NYC)
- Statement of Attainments will take 3 weeks to process (sent digitally to supplied emails)

**Career Pathways:**

- Personal Care Assistant
- Home Care Assistant
- In Home Respite Worker
- Community Care Worker
- Disability Support Worker

**Education Pathways:**

- CHC33015 CIII in Individual Support
- CHC43115 CIV in Disability
- CHC43015 CIV in Ageing Support

**Course Fee:**

\$450.00 (payment plan options available)

*\*If you choose a payment plan option and complete the course before the maximum time stipulation, you will have to pay the remaining balance before collection of your certificate.*

**Bookings or enquiries:**

Email: [training@3Bridges.org.au](mailto:training@3Bridges.org.au)

Phone: 02 8558 4044

*\*Course delivery mode, dates and times may be subject to change due to COVID-19*

*\*Course structure subject to change (for individual reasonable adjustment)*

*\*Hardcopy of Statement of Attainment results available for \$30 per learner.*

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